

**Schedule- IV**

Form of option

(see rules 5 and 6)

\*1. I, ----- hereby elect the revised pay structure with effect from 1<sup>st</sup> January,2016.

\*2. I, ----- hereby elect to continue on the existing scale of pay of my substantive/officiating post mentioned below until :

- (a) the date of my next increment
- (b) the date of my subsequent increment raising my pay to Rs. ----- in the existing scale.
- (c) the date of my promotion/upgradation to the post of -----.

Existing Pay Band and Grade Pay -----.

Signature -----

Name -----

Designation -----

Office in which employed -----

Department -----

- To be scored out, if not applicable.

**UNDERTAKING**

I hereby undertake that in the event of my pay having been fixed in a manner contrary to the provisions contained in these rules , as detected subsequently , any excess payment so made shall be refunded by me to the Government either by adjustment against future payments due to me or otherwise.

Signature -----

Name -----

Designation -----

Date :

Place :