

Government of West Bengal
Finance Department
Audit Branch
NABANNA, Howrah-711102

Memo No: 3196-F(Y)

Date: 08.10.2021

Sub: Extension of the period for submission and evaluation/acceptance of online SAR by Officer Reported upon and Reporting Authority/Reviewing Authority /Accepting Authority respectively in HRMS for the Appraisal Year 2018-19, 2019-20 and 2020-21.

In partial modification of memo no. 2082-F(Y) dated 30th June, 2020, 2635-F(Y) dated 10th September, 2020, 51-F(Y) dated 6th January, 2021, 690-F(Y) dated 22nd February, 2021 and 1452-F(Y) dated 30th April, 2021, the last date of submission of online SAR by "Officer Reported upon" and for forwarding /accepting after grading and evaluation of the online SAR in HRMS by "Reporting Authority", "Reviewing Authority" and "Accepting Authority" for the Appraisal Year "2018-19", "2019-20" and "2020-21" are extended as follows:-

Description	Last dates of Submission of SAR extended up to
Officer Reported upon	30/11/2021
Reporting Authority	31/01/2022
Reviewing Authority	31/03/2022
Accepting Authority	31/05/2022


8.10.21.

Joint Secretary to the
government of West Bengal

Copy forwarded for information and necessary action to:-

1. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kol-I.
2. The Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kol-I.
3. The Accountant General (Receipts, Works and Local Bodies Audit), West Bengal, C.G.O. Complex, 'C' East Wing, 5th Floor, Sector-I, Salt Lake, Kolkata-700064.
4. The Chief Secretary to the Government of West Bengal.
5. The General Manager, Reserve Bank of India, Banking Department, 15 N.S. Road, Kolkata-I.
6. The General Manager, Reserve Bank of India, PAD, 15 N.S. Road, Kolkata-I.
7. The Resident Commissioner, Government of West Bengal, A/2, State Emporia Buildings, Baba Kharak Singh Marg, New Delhi-110001.
8. The Additional Chief Secretary/Principal Secretary/Secretary,
..... Department, Government of West Bengal.
9. The Secretary, Finance (Audit) Department, Government of West Bengal
10. The Commissioner, Division,
11. The Special Secretary / Additional Secretary /Joint Secretary /Deputy Secretary, Finance Department, Government of West Bengal.
12. Shri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload this order in the Finance Department's website.
13. TheDepartment / Directorate
14. The Director of Treasuries & Accounts, West Bengal, 3rd Floor, Mitra Buildings, 8, Lyons Range, Kol-I.
15. The Director
16. The District Magistrate / District Judge / Superintendent of Police,
17. The Sub-Divisional Officer,
18. The Pay & Accounts Officer, Kolkata Pay & Accounts Office - I, 81/2/2, Phears Lane, Kol-12.
19. The Pay & Accounts Officer, Kolkata Pay & Accounts Office -II, P-I, Hyde Lane, Kol-12.
20. The Pay & Accounts Officer, Kolkata Pay & Accounts Office -III, SUVANNA, SGO Complex, 5th & 6th Floor, Plot No-9, Block- DF, Sector-I, Bidhannagar, Kol-64.
21. The Treasury Officer,
22. The Group/..... Branch, Finance Department


Joint Secretary to the
Government of West Bengal