

Government of West Bengal
Medical Cell, Finance Department
11A, Mirza Ghalib St, Old Khadya Bhavan
Kolkata-700087

No.87-F(MED)WB

Dated-29/05/2023

ORDER

Sub: Introduction of training program for capacity building on West Bengal Health Scheme Portal

Medical Cell, Finance Department has organised several training programs taking with its different stakeholders for efficient and successful implementation of the Scheme through its web based platform, i.e., WBHSP since inception of West Bengal Health Scheme (WBHS). Organization of centralized training program dispensing with existing requisition based training arrangement was under active consideration from some time past.

The Governor is now pleased to introduce centralized and continuous training program for capacity building of different stakeholders under West Bengal Health Scheme in its own **Conference cum Training Hall at 2nd floor Old Khadya Bhavan, 11-A Mirza Ghalib Street, Kolkata-700087** for seamless implementation of this scheme.

Details of the said capacity building program are described below:-

A. Category of stakeholders;

All stakeholders of WBHS are broadly categorized in the following groups:-

- i. Users of Head of Office (HoO)/ Head of Institution (HoI)
- ii. Private Empanelled Hospitals.
- iii. Drawing and Disbursing Officers.
- iv. PAOs/Treasuries
- v. Enrolled Employees/Pensioners.

B. Process Flow in WBHS Portal for participating in training;

1. The stakeholders as mentioned under 'A' above may nominate candidates (including him / her) for participating in the training program as will be organized by Medical Cell, Finance Department, using his/her login in

WBHS Portal. The nominating authority can nominate only one user (two in case of private empanelled hospital) in addition to him/her.

2. On the basis of such recommendation, the Medical Cell will approve each and every nomination and the approved participants will be intimated by a system generated letter of communication to attend the training program on the specified date and time.
3. The training will be conducted in the offline mode in the Conference **cum Training Hall of Medical Cell, Finance Department**. The participant will have to reach the venue 10 minutes before the scheduled time.
4. The distinguished participants will get a system generated "**Certificate of Appreciation**" at the end of successful participation in the training.
5. The training schedule for different stakeholder's module will be conveyed through WBHS Portal from time to time.

This has the approval of Additional Chief Secretary, Finance Department.



Aloke kumar Mukherjee
OSD and Ex-Officio Joint Secretary
Finance Deptt. Government of West Bengal